



**2021 - 2022**

## Handbook for NABE Affiliates



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## **NABE OFFICE PERSONEL**

### **INTERIM EXECUTIVE DIRECTOR**

**Nilda M. Aguirre, Ed.S.**

Email: [nmaguirre@nabe.org](mailto:nmaguirre@nabe.org)

### **OFFICE MANAGER**

**Judi Louis**

**Registration & Finance Specialist**

Email: [conf.reg.nabe@gmail.com](mailto:conf.reg.nabe@gmail.com)

Email:

[nabe.financedepartment@gmail.com](mailto:nabe.financedepartment@gmail.com)

### **CONFERENCE COORDINATOR**

**Maurya Palmer**

Email: [exhibitors.nabe@gmail.com](mailto:exhibitors.nabe@gmail.com)

### **EDITOR**

**Tina Geneste**

### **MARKETING/SOCIAL MEDIA**

**Aracely Barze**

Email: [aracelynabe@gmail.com](mailto:aracelynabe@gmail.com)

### **CORRESPONDENCE COORDINATOR**

**Maria Alvarez**

### **ACCOUNTING CLERK**

**Aleah Fajardo**

### **NABE MAILING ADDRESS**

P.O Box 1569

Albany, LA 70711

### **NATIONAL ASSOCIATION FOR BILINGUAL EDUCATION (NABE)**

1775 I Street, NW, Suite 1150

Washington, DC 20006

(240) 450-3700

**[www.nabe.org](http://www.nabe.org)**

### **NABE OFFICE ADDRESS**

### **NATIONAL ASSOCIATION FOR BILINGUAL EDUCATION (NABE)**

P.O Box 1569

Albany, LA 70711

(225) 209-0224 phone

(985) 249-2771 Fax

**[www.nabe.org](http://www.nabe.org)**

**2021 - 2022  
NABE BOARD MEMBERS**

**President**

**Margarita P. Pinkos, Ed. D.**

Executive Director

Dept. of Multicultural Education

3388 Forest Hill Blvd, Suite A 204

West Palm Beach, FL 33411

P: (561) 434-8010 / F: (561) 434-8074

[margaritapinkos@gmail.com](mailto:margaritapinkos@gmail.com)

**Vice President**

**Josefina Tinajero, Ed. D. B** (Member at

Large)

The University of Texas at El Paso

500 W. University Ave.

El Paso, TX 79968

P: (915) 747-5572 / F: (915) 747-5755

[Tinajero@utep.edu](mailto:Tinajero@utep.edu)

**Treasurer**

**Judith M. Sauri** (Member at Large)

Principal

Richard Edwards Dual Language Fine  
and Performing Arts IB School

4815 S. Karlov

Chicago, IL 60632

M: (773) 368-5929

[jmsauri@cps.edu](mailto:jmsauri@cps.edu)

**Secretary**

**Myrna Rasmussen, M.Ed.** (Central Region

Representative)

Doctorial Student – Bilingual Studies

University of Texas Rio Grande Valley

(210) 845-6929

[Myrna.rasmussen01@utrgv.edu](mailto:Myrna.rasmussen01@utrgv.edu)

**Central Region Representatives**

**Sonia W. Soltero, Ph.D.**

Professor and Chair / Department of Leadership  
Language and Curriculum, DePaul University

P: (773) 325-4788

[ssoltero@depaul.edu](mailto:ssoltero@depaul.edu)

**Western Region Representative**

**Cristina Alfaro, Ph.D.**

Associate Vice President of International  
Affairs, Professor of Multilingual and Global  
Education

San Diego State University

[calfaro@sdsu.edu](mailto:calfaro@sdsu.edu)

**Western Region Representative**

**Margarita Machado-Casas, Ph. D.**

Chair & Professor of the Dual Language and English  
Learner Education Department at San Diego State  
University

Co-Chair of the National Latino Education Research  
and Policy Project (NLERAP)

(619) 594-2841

[mmachadocasas@sdsu.edu](mailto:mmachadocasas@sdsu.edu)

**Eastern Region Representative**

**Miriam Eisenstein Ebsworth, Ph.D.**

Academic Director ISEP Program

Dept. of Teaching & Learning/Multilingual

Multicultural Studies, NYU Steinhardt

P: (973) 762-1530

[Miriam.ebsworth@nyu.edu](mailto:Miriam.ebsworth@nyu.edu)

**Member-at-Large**

**Rebecca Blum Martinez, Ph.D.**

Professor, Bilingual/ESL Education

University of New Mexico

(505) 385-9181

[blummtz@gmail.com](mailto:blummtz@gmail.com)

**Parent Representative**

## THE MISSION OF THE NATIONAL ASSOCIATION FOR BILINGUAL EDUCATION (NABE)

***NABE's Mission is to advocate for educational equity and excellence for bilingual/multilingual students in a global society.***

NABE is a tax-exempt 501 (c) (3) of the Internal Revenue Code non-profit national organization founded in 1972 to advocate for bilingual education and the education of students in grades EC-12 whose dominant language is other than English also called English learners (ELs).

### PURPOSES OF NABE

NABE's educational purposes relate primarily to bilingual education and include:

- 1) Recognize, promote and publicize language and academic programs of excellence;
- 2) Promote efforts to assure equal educational opportunity;
- 3) Promote the provision of linguistically and culturally appropriate education services to children, youth, and adults;
- 4) Promote public understanding and appreciation of the linguistic and cultural needs of language-minority children, youth, and adults;
- 5) Promote the development of standards of professional excellence;
- 6) Conduct educational workshops and conferences;
- 7) Encourage research and publications;
- 8) Promote the inclusion of language-minority students in culturally and linguistically relevant assessment systems which, to the extent practicable, assess students in a language and form most likely to yield accurate and reliable information; and
- 9) Serve as an advocate for language-minority children and families.

The purposes are carried out through professional development, sharing best practices and materials, sharing cutting edge research, developing and recommending policy, advocating legislatively at the national level, supporting the affiliates and special interest groups, and collaborating with other organizations to support the education of students whose dominant language is other than English (ELs). All these activities ensure equitable and equal educational opportunities for these children and youth.

As a tireless advocacy organization since 1976, NABE has worked very hard over the years to influence and create policies, programs, research, pedagogy and professional development to improve the education of ELs. NABE has relied on its affiliates, membership, and board members to provide a vision for the country in regards to the education of ELs. Primarily, NABE has been promoting the use of the native language, most commonly Spanish and English, for classroom instruction and in everyday life. However, ELs represent over 100 languages and although less common, bilingual programs are also available in German/English, French/English, Chinese/English, Vietnamese/English, Navaho/English, Apache/English, etc. across the U.S. Internationally the languages are usually indigenous and the majority language such as: Quechua/Spanish, Garifuna/Spanish, Nahuatl/Spanish, etc. NABE has helped develop intercultural understanding and it has demonstrated that educators can learn to effectively cross cultural and linguistic borders.

## Some of NABE's Key Accomplishments throughout the Years

### 1994 – 2002 Title VII Bilingual Education Act

NABE was instrumental in encouraging the passing by the U. S. Congress of the Title VII Bilingual Education Act. It was reauthorized every four years as an amendment to the Improving America's School Act of the Elementary and Secondary Education Act (ESEA). Funding was available to school districts and universities in the form of competitive grants to develop exemplary bilingual and foreign language programs and to prepare teachers.

### 2003-2011 – No Child Left Behind Act of the ESEA

The NCLB Act passed but the Title VII Bilingual Education Act was replaced with the Title III English Language Acquisition Act. Most of the funding became formula grants to states based on the number of students whose dominant language is other than English. NABE worked hard to make sure that states could still use the funding for bilingual programs but English programs became for predominant. NABE continued to advocate for bilingual education through announcements, press releases, its website, its national conferences, meetings, coalitions, support to states, technical assistance, etc. in spite of an environment of anti-bilingual education.

### 2012-2015 – Advocacy with HEC and NHL Organizations – HR 5 All Students Success Act of the ESEA

NABE has been an active member of the Hispanic Education Council (HEC) which unites 14 organizations dedicated to improving educational opportunities and outcomes for the more than 54 million Latinos living in the United States and Puerto Rico. Also, it has been an active member of the National Hispanic Leadership (NHL) which is a coalition of 39 national Latino nonpartisan civil rights and advocacy organizations. NABE and both coalitions worked tirelessly to make sure that emerging bilinguals were well represented in the newly passed congressional bill H.R. 5, the All Students Success Act.

### 2012 to 2015 – the Seal of Biliteracy

This initiative was conceptualized by Californians Together and It was launched in California in 2012. The initiative consists of an award made by a state department of education or local district to recognize a student who has attained proficiency in English and one or more other world languages by high school graduation. The recognition of attaining biliteracy becomes part of the high school transcript and diploma for these students in the form of a seal. Dr. Yee Wan quickly promoted the initiative at the 2012 NABE conference in Dallas. Since then New York, Texas, Illinois, New Mexico and altogether nine states have the Seal of Biliteracy. In 2015, The American Council on the Teaching of Foreign Languages, the National Association for Bilingual Education, the National Council of State Supervisors for Languages, and TESOL International Association, drafted recommendations for its implementation.

### 2015 – NABE move and Dual Language Symposium

NABE moved its offices to Ana G. Méndez University, a bilingual university located in Wheaton, MD. This is a strong collaboration among both entities. A full time office manager handles the membership and the day to day operation of the organization. In July, the first Dual Language Symposium was offered to 40 participants from across the U.S.

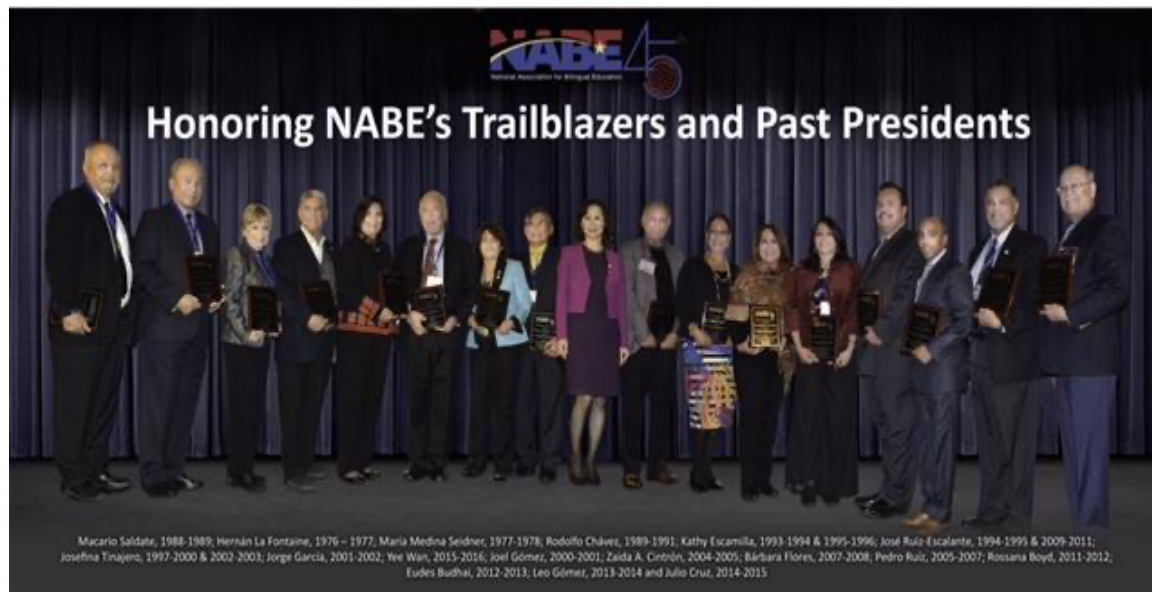
### 2016 – Major Activities

#### My Name, My Identity Campaign

- a. In partnership with the Santa Clara County Office of Education, NABE initiated a national platform for the My Name, My Identity Campaign, and encouraged all its affiliates to join in this compelling effort. The My Name, My Identity Campaign is an opportunity to build a respectful culture in our schools and communities that values diversity and promotes global awareness. It encourages individuals to make pledges to pronounce students' names correctly and to learn the stories behind their names. Pronouncing students' names correctly helps foster students' self-confidence and their own sense of identity. This historic initiative received strong support from McGraw-Hill Education. The Coca-Cola Company issued a confirmed sponsorship for the 2017 NABE Global Ambassador Scholarship in Dallas, Texas. This initiative received commendations from California Assembly Member Kansen Chu, California Senators Jim Beall and Ricardo Lara, and Congressman Mike Honda.

**b. NABE Trailblazers and Past Presidents**

NABE implemented its 45<sup>th</sup> annual conference in Chicago where many of the past presidents and trailblazers were recognized during the Awards Luncheon on March 3<sup>rd</sup>. Trailblazers Maria Medina Seidner and Macario Saldate were in attendance. President Yee Wan invited them to help form the Past presidents' Advisory Council. This group met on March 5<sup>th</sup> to plan support for NABE.



**c. International NABE Affiliates**

For the first time in the history of NABE and thanks to the efforts of President Yee Wan, the Country of China became the first international affiliate of NABE this year. On September of this same year, Spain was approved by the board as its second international affiliate.

**d. Every Student Can Succeed Act**

NABE was very involved in the process of the passing of the Elementary and Secondary Education law (ESEA) Every Student Can Succeed Act. It worked closely with the Hispanic Education Coalition to send joint letters for or against parts of the bill. In general, Title III funding for English language learner education was preserved. However, some drastic accountability measures that will impact our students were passed.

**e. Congressional Resolution**

Thanks to the great work of President Yee Wan, on April 18, 2016 California Congressman Michael Honda passed House Resolution 690 recognizing and celebrating April as the “National Bilingual/Multilingual Learner Advocacy Month.” This legacy is for many years to come so that our students can be recognized and acknowledged every year in all schools.

The above are just a few examples of the efforts that NABE has carried out for the past 45 years. Credit is given to many constituents, board members, and to the executive directors from those years: Jim Lyons, Delia Pompa, James Crawford, and Santiago Wood.





# Congressional Record

PROCEEDINGS AND DEBATES OF THE 114<sup>th</sup> CONGRESS, SECOND SESSION

## House of Representatives

HONORABLE MICHAEL M. HONDA OF CALIFORNIA  
**H. Res. 690, Recognizing and celebrating April as "National Bilingual/Multilingual Learner Advocacy Month."**  
April 18, 2016

Recognizing and celebrating April as "National Bilingual/Multilingual Learner Advocacy Month".

Whereas the National Association for Bilingual Education has made invaluable contributions to the efforts nationally to advance educational equity and excellence for bilingual/multilingual students, and as part of this effort has initiated the recognition of April 2016 as the first National Bilingual/Multilingual Learner Advocacy Month;

Whereas "National Bilingual/Multilingual Learner Advocacy Month" recognizes that bilingual/multilingual learners are one of the fastest growing student populations in U.S. schools, that this group of students brings multiple assets to schools and adds to the rich diversity among students;

Whereas "National Bilingual/Multilingual Learner Advocacy Month" is an opportunity to draw attention to the persistent gap between bilingual/multilingual learners and native English-speaking students;

Whereas "National Bilingual/Multilingual Learner Advocacy Month" calls on stakeholders at all levels to examine the diverse needs of bilingual/multilingual learners and to build an inclusive and respectful culture;

Whereas "National Bilingual/Multilingual Learner Advocacy Month" highlights a commitment to ensure educational equity and access leading these

learners to thrive academically and become productive biliterate/multiliterate global citizens;

Whereas "National Bilingual/Multilingual Learner Advocacy Month" encourages institutions to adopt policies and practices such as dual language instructional programs that value and use students' languages and cultural assets to learn high academic content, promote long-term academic achievement, and increase graduation rates;


Whereas "National Bilingual/Multilingual Learner Advocacy Month" calls for the need to prepare highly qualified bilingual teachers in all disciplines to address the unique needs of bilingual/multilingual learners in diverse settings;

Whereas "National Bilingual/Multilingual Learner Advocacy Month" calls for the need to engage parents and guardians of bilingual/multilingual learners in their student's educational journey; and

Whereas the National Association for Bilingual Education recognizes the significant languages and cultural assets that bilingual/multilingual learners bring to schools:

Now, therefore, be it

*Resolved*, that the House of Representatives recognizes and celebrates "National Bilingual/Multilingual Learner Advocacy Month".

  
Michael M. Honda  
Member of Congress



## NABE BYLAWS

For the latest edition of the NABE Bylaws, please use the following link to visit NABE.org  
<https://nabe.org/about-nabe/nabe-bylaws/>

### NABE'S RESPONSIBILITIES TO ITS AFFILIATES

- 1) Meeting with Affiliate Presidents or its designees at the Annual Conference Affiliate Meeting/Delegate Assembly;
- 2) Keeping Affiliates advised of NABE activities via the NABE *Weekly E-News* and NABE's website, [www.nabe.org](http://www.nabe.org);
- 3) Keeping the Affiliates advised about policies and developments in the field of bilingual education;
- 4) Providing technical assistance to the Affiliate upon request and as staff and resources allow.
- 5) Providing Executive Board members to the extent possible to represent NABE at affiliate conferences if there is no cost involved for NABE.
- 6) Affiliates can have a booth at NABE annual conferences.
- 7) NABE can recommend speakers for the affiliates' professional development events.
- 8) NABE will provide access to the Bilingual Research Journal (BRJ), the NABE Journal for Research and Practice (NJRP), and to the *NABE Perspectives* quarterly magazine.
- 9) Advocate at the national level for issues that affect the affiliates in the field of bilingual education.
- 10) Technical assistance with the establishment of the Seal of Biliteracy or its implementation.
- 11) Highlight affiliates accomplishments and successes via NABE Weekly E-News.
- 12) Gather Teacher of the Year and Dissertation award nominations as well as student bilingual essays.

### NABE's EXPECTATIONS FROM ITS AFFILIATES

- 1) On January 31 of each year, the following must be submitted to the NABE Central Office:
  - a. Affiliate membership fee of \$100
  - b. List of Affiliate Executive Board members, including names, addresses, telephone numbers, and term of office.
  - c. Date, location and theme of the next annual conference and/or alternative professional development event, if available.
  - d. Include the NABE membership option in affiliates' membership materials.
  - e. It is the responsibility of the Affiliate President or designee to keep the NABE Central Office advised of any changes that occur during the year.
- 2) Each Affiliate is expected to advise NABE in the following ways:
  - a. The affiliate president or designee should keep the President of NABE informed about local/state issues that NABE can address at the national level.
  - b. The affiliate president or designee should provide recommendations to the NABE Executive Board via the NABE President relative to all aspects of the national organization and its relationship with its Affiliates.

- c. The affiliate president or designee should send a different representative to each of the following meetings held at NABE's Annual Conference. Representatives of the Affiliate must be current NABE members in good standing: Affiliate Meeting (Delegate Assembly) and Resolution Committee.
- 3) Affiliates are expected to assist NABE in disseminating information to affiliate members regarding issues of national concern such as: the NABE Weekly E-News, the quarterly *NABE Perspectives Magazine*, or any articles from the *Bilingual Research Journal* and the *NABE Journal of Research and Practice*.
  - 4) Affiliates are expected to provide to the NABE President information about their affiliate activities, accomplishments, and publications for inclusion in NABE's Weekly E-News and/or in the quarterly *NABE Perspectives Magazine*.
  - 5) Affiliate conference chairs can request to the NABE president, NABE materials to be displayed at their conferences and vice-versa.
  - 6) Affiliates are encouraged to submit to NABE nominations for Teacher of the Year, for Outstanding Dissertation awards and encourage school districts to submit bilingual student essay each fall. The announcements become available each fall at [www.nabe.org](http://www.nabe.org).

EAST REGION	CENTRAL REGION	WEST REGION
Connecticut Delaware District of Columbia Florida Georgia Maine Maryland Massachusetts New Hampshire New Jersey New York North Carolina Pennsylvania Puerto Rico South Carolina Rhode Island Vermont Virgin Islands Virginia West Virginia	Alabama Arkansas Illinois Indiana Iowa Kansas Kentucky Louisiana Michigan Minnesota Mississippi Missouri North Dakota Ohio Oklahoma South Dakota Tennessee Texas Wisconsin	Alaska Arizona California Colorado Hawaii Idaho Montana Nebraska Nevada New Mexico Oregon Utah Washington Wyoming *Trust Territories of the Pacific Islands

For nomination purposes only, NABE divides the U. S. states in three geographical regions: Central, West and East. The regions consist of the states and territories in the previous table

## NABE AFFILIATES

Currently, NABE has 18 active affiliates in 17 states and three countries, and 6 inactive affiliates as shown below:

2020-2021 18 Active NABE Affiliates in 18 States and three countries			
East	Central	West	International
Florida (2 affiliates) Georgia Massachusetts Michigan New Jersey New York	Illinois Oklahoma Texas Wisconsin	Arizona California Idaho New México Oregon Washington State	China (2 affiliates) Spain Mexico

2020-2021 6 Inactive NABE State Affiliates			
East		Central	West
Capital Area National Association for Bilingual Education Maryland Association for Bilingual Education Pennsylvania		Louisiana South Dakota	Utah

### NABE's INTERNATIONAL EXPANSION

NABE continues to promote international affiliations. So far, the countries of China, Mexico, Peru, and Spain were invited to submit a petition to become affiliates of NABE. In 2016 China, Spain and Mexico became official NABE international affiliates. Countries from these continents will be represented: Africa, Antarctica, Asia, Australia, Europe, North America, and South America.



# NABE AFFILIATES

## U.S. STATE AND REGIONAL AFFILIATES

### ARIZONA ASSOCIATION FOR BILINGUAL EDUCATION (AABE)

Salvador A Gabaldón, President  
Tucson Unified School District,  
1010 E. 10th Street  
Tucson, AZ 85719  
Tel. 520-225-6551  
Email: gabaldons@comcast.net  
<http://azbilingualed.org/index.htm>

### CALIFORNIA ASSOCIATION FOR BILINGUAL EDUCATION (CABE)

Dr. Barbara Flores, President  
California State University,  
San Bernardino  
Email: [info@gocabe.org](mailto:info@gocabe.org)  
Jan Gustafson Corea, Chief Executive Director  
20888 Amar Road, Walnut, CA 91789  
Tel: (626) 814-4441  
Fax: (626) 814-4640  
Email: [jgcorea@bilingualeducation.org](mailto:jgcorea@bilingualeducation.org)  
[www.gocabe.org](http://www.gocabe.org)  
[info@gocabe.org](mailto:info@gocabe.org)

### FLORIDA ASSOCIATION FOR BILINGUAL EDUCATION

Dr. Ryan Pontier, President  
Email: [rpontier@fiu.edu](mailto:rpontier@fiu.edu)  
Tel: (305)-348-3393  
PO Box 141203m Gainesville, FL 32614  
[fabefl.org](http://fabefl.org)

### FLORIDA ASSOCIATION FOR BILINGUAL EDUCATION SUPERVISORS (FABES)

Debra Estes, President  
Tel: 813-505-2260  
Email: [estesd@manateeschools.net](mailto:estesd@manateeschools.net)  
10235 Cowley Road, Riverview, FL 33578  
<https://fabesflorida.com/>

### GEORGIA ASSOCIATION OF MULTILINGUAL, MULTICULTURAL EDUCATION

Maria Rosario Dunbar, President  
Email: [president@gaome.org](mailto:president@gaome.org)  
<http://gaome.org/index.php/en/>

### IDAHO ASSOCIATION FOR BILINGUAL EDUCATION (IABE)

Molly Fuentealba, President  
Email: [molly.fuentealba@boiseschools.org](mailto:molly.fuentealba@boiseschools.org)  
<https://idahoassocbilingualed.com>

### ILLINOIS ASSOCIATION FOR MULTILINGUAL MULTICULTURAL EDUCATION (IAMME)

Judith Sauri, President  
Josie Yanguas, Executive Secretary  
C/O Illinois Resource Center  
2626 S. Clearbrook Drive  
Arlington Heights, IL 60018  
Tel. 224-366-8530  
Email: [jmsauri@cps.edu](mailto:jmsauri@cps.edu)  
Email: [Illinoisiamme@gmail.com](mailto:Illinoisiamme@gmail.com)  
<http://www.iamme.org>

### MICHIGAN ASSOCIATION FOR BILINGUAL EDUCATION

Erica Hilliker, President  
Email: N/A  
1241 Philadelphia AVE SE  
Grand Rapids, MI 49506  
<http://www.mabemi.net>

### MULTISTATE ASSOCIATION FOR BILINGUAL EDUCATION, NORTHEAST (MABENE)

Marialuisa Di Stefano, President  
Email: [marialuisadi@umass.edu](mailto:marialuisadi@umass.edu)

Phyllis Hardy, Executive Director  
[phyllisHardy@mabene.org](mailto:phyllisHardy@mabene.org)  
508-934-6317  
[www.mabene.org](http://www.mabene.org)

### NEW MEXICO ASSOCIATION FOR BILINGUAL EDUCATION (NMABE)

Carmelita Lee, President  
Farmington Public Schools  
Email: N/A  
[nmabe.org](http://nmabe.org)

### NJTESOL/NEW JERSEY BILINGUAL EDUCATORS

Margaret Churchill, President  
NJTESOL/NJBE, P. O. Box 1026, 60  
Main Street, Woodbridge, NJ 07095  
Email: [president@njtesol-njbe.org](mailto:president@njtesol-njbe.org)  
[www.njtesol-njbe.org](http://www.njtesol-njbe.org)

### NEW YORK STATE ASSOCIATION FOR BILINGUAL EDUCATION (NYSABE)

Alicia Báez-Barinas, President  
Email: [aebaez7@yahoo.com](mailto:aebaez7@yahoo.com)  
Nancy Villarreal de Adler,  
Executive Director  
NYSABE, NYU Metropolitan Center  
for Urban Education  
726 Broadway, 5th Floor  
New York, NY 10003  
Tel: (212) 998-5104  
Fax: (212) 995-4199  
Email: [nancyvill@aol.com](mailto:nancyvill@aol.com)  
Email: [info@nysabe.net](mailto:info@nysabe.net)  
[www.nysabe.net](http://www.nysabe.net)

### OKLAHOMA ASSOCIATION FOR BILINGUAL EDUCATION

Jenna Buell, President  
Email: N/A  
<http://oabe.weebly.com/>

### OREGON ASSOCIATION FOR BILINGUAL EDUCATION

Elaine Merighi Morelock, President  
Email: [oabepres@gmail.com](mailto:oabepres@gmail.com)  
Email: [elaine@oabe.org](mailto:elaine@oabe.org)  
[www.oabe.org](http://www.oabe.org)

### TEXAS ASSOCIATION FOR BILINGUAL EDUCATION

Olivia Hernandez, President  
Email: N/A

Maria Alvarado, Office Manager  
PO Box 37130  
San Antonio, TX 78237  
Tel. 210-979-6390  
Fax: 210-979-6485  
Email: [tabe@tabe.org](mailto:tabe@tabe.org)  
[www.tabe.org](http://www.tabe.org)

### WASHINGTON ASSOCIATION FOR BILINGUAL EDUCATION

Traci Haddad, President  
Email: N/A  
<http://wabewa.org/>

### WISCONSIN ASSOCIATION FOR BILINGUAL EDUCATION (WIABE)

José Trejo , President  
Tel. (414) 902-8300  
Email: [trejod@milwaukee.k12.wi.us](mailto:trejod@milwaukee.k12.wi.us)  
Email: [032milwaukee.k12.wi.us](mailto:032milwaukee.k12.wi.us)  
[www.wiabe.org](http://www.wiabe.org)  
P.O. Box 340192  
Milwaukee, WI 53234-0192

## **NABE AFFILIATES (Continued)**

### **INTERNATIONAL AFFILIATES**

#### **CHINA ASSOCIATION FOR BILINGUAL EDUCATION (CABE)**

Winnie Zhang, President  
1st Floor, Youyi Office Building, No.47, North 3rd Ring West Road, Haidian District, Beijing, China, 010-57480252  
Tel: +8615210255023  
Email: ercha0507@qq.com

#### **E-PLATFORM INTERNATIONAL EDUCATION (EPI) (China)**

Li Dequan, President  
602, 6th Fl No.52 North Fourth Ring West Rd, Haidian District, Beijing City, China 100080  
Tel: (0086)-613699178063  
lidequan@epi.org.cn

#### **MEXICAN ASSOCIATION FOR BILINGUAL EDUCATION (MEXABE)**

Prof. María Cristina Rueda Cataño, President  
Niños Héroes  
106 Ampliación Unidad Nacional Cd. Madero, Tamaulipas, CP 89510  
Tel: 52-833-100-3946  
Email: strueda@gmail.com

Marianne Wilburn Dieste, Vice-President  
106 Ampliación Unidad Nacional Cd. Madero, Tamaulipas, CP 89510  
Tel: 52-833-100-3946  
Email: mexabe127@gmail.com

#### **SPAIN - ASOCIACIÓN ENSEÑANZA BILINGÜE (EB)**

D. Xavier Gisbert da Cruz, President  
C/ Pedro Salinas 14 - 1 Izda, 28043 – Madrid, Spain  
Tel: +34- 638211777  
Email: xavier.gisbert@ebSpain.es  
www.ebSpain.es

Virginia Vinuesa Benítez, Ph. D. – Vice-President  
C/ Pedro Salinas 14 - 1 Izda, 28043 – Madrid, Spain  
Tel: +34- 626888089  
Email: virginia.vinuesa@ebSpain.es  
www.ebSpain.es



## **AFFILIATE MEMBERSHIP IN NABE**

**Affiliate memberships** are granted by the Executive Board after petition to state and international educational organizations as long as they agree to support NABE's purposes. Affiliate memberships are to be renewed every year to remain as active affiliates. A fee of \$100 must be sent to the NABE office by January 31.

Affiliate Memberships are for organizations which agree to support NABE's purposes. Affiliate memberships are granted by the Board of Directors after petition by an organization. The petition shall include a written pledge to uphold NABE's purposes; a copy of the affiliate organization's Articles of Incorporation and bylaws or constitution, as appropriate; a list of the organization's elected officers and bonafide members; and payment of initial membership fee. **The organization seeking affiliate membership must also demonstrate in its petition that its membership constitutes a minimum of 25 and its officers are also NABE members in good standing.** Affiliate members are acknowledged on NABE's website and on its annual conference program booklet

### **Reactivating affiliation to NABE**

If an affiliate has not paid its annual dues in one or more years, it can reactivate the affiliation by writing to the NABE Office requesting reactivation. Mail a \$100 fee and the list of the new board members.

### **Procedures for Petition for Affiliation to NABE**

1. Fill out the petition form, **write a cover letter stating your organization's intention to uphold the purposes of NABE.**
2. Enclose a copy of your articles of incorporation, constitution or bylaws if available,
3. If your organization has a formal status in your country as a not for profit organization submit a copy of the documents that state it.
4. Enclose a list of your appointed or elected officers,
5. Enclose an initial affiliation fee of \$100.
6. Mail all the documents to the attention of NABE to Executive Director.
7. Upon receipt of the application, the NABE Executive Board will review the documents at its first duly called Board Meeting for approval and will notify the organization of the results.

## **Checklist for Petition for New Affiliates**

- \_\_\_\_\_ 1. Cover letter stating your organization's intention to uphold the purposes of NABE.
- \_\_\_\_\_ 2. Completed Petition form.
- \_\_\_\_\_ 3. Copy of Articles of Incorporation, Bylaws
- \_\_\_\_\_ 4. Proof of not for profit organization status
- \_\_\_\_\_ 5. Proof membership constitutes a minimum 25
- \_\_\_\_\_ 6. List of officers & proof that officers are members in good standing with NABE.
- \_\_\_\_\_ 7. Enclose an initial affiliation fee of \$100.00 (if you would like to pay with credit/debit card-you will need to request the invoice from the NABE office)
- \_\_\_\_\_ 8. Mail documents to: NABE, P O Box 1569, Albany, LA 70711. (overnight delivery should be sent to: NABE, 1775 I St. NW, Suite 1150, Washington, DC 20006)

Once all documents have been received in the NABE office, they will be given to the Executive Director to review and present to the NABE Executive Board for approval. The organization will then be notified of the results.

**PETITION FORM TO BECOME AN AFFILIATE OF NABE**

TO: National Association for Bilingual Education

FROM: \_\_\_\_\_

DATE: \_\_\_\_\_

The (Name of Organization) \_\_\_\_\_ we hereby petition the Executive Board of the National Association for Bilingual Education the approval of our application for affiliation to NABE as an official chapter representing this geographical area: \_\_\_\_\_.

The (Name of Organization) \_\_\_\_\_ pledges to uphold the purposes of NABE as set forth in its Bylaws found at [www.nabe.org](http://www.nabe.org). However, the affiliate will reserve the right to function as an autonomous entity so long as its actions do not conflict with the NABE Bylaws.

Enclosed find our cover letter, copy of our Bylaws, names and addresses of the board members with paid NABE memberships, and this year's affiliation fee of \$100.

_____	_____
Signature of President	Date

_____	_____
Signature of Secretary or other authorized official	Date

Given this \_\_\_\_ day of \_\_\_\_ of the year \_\_\_\_ in the city/town of \_\_\_\_\_ State or Country \_\_\_\_\_.

Please mail this form, a cover letter, the list of board members, and this year's fee of \$100 to:

**National Association for Bilingual Education**

**PO Box 1569, Albany, LA 70711**

**NABE AFFILIATES' ANNUAL RENEWAL FORM**

**Note:** Annual renewal is from January 1 to December 31. Payment of \$100 should be mailed to the NABE office before January 1 of each year. If an affiliate joins NABE between June and December, a fee of \$50 will apply until December 31.

**Renewal Year:** 20\_\_\_\_\_ to 20\_\_\_\_\_

**Name of Organization:** \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_ Tel. # \_\_\_\_\_

Website: \_\_\_\_\_

Main contact person: \_\_\_\_\_

Email: \_\_\_\_\_ Tel. # \_\_\_\_\_

**New board members:**

**President:** \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_ Tel. # \_\_\_\_\_

**Vice-President:** \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_ Tel. # \_\_\_\_\_

Vice-President: \_\_\_\_\_

**Treasurer:** \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_ Tel. # \_\_\_\_\_

**Secretary:** \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_ Tel. # \_\_\_\_\_

Others: \_\_\_\_\_

**Please mail this form with this year's fee (\$100) to:**

**National Association for Bilingual Education**

**PO Box 1569, Albany, LA 70711**